



THE CLASSICAL ACADEMY

BOARD OF DIRECTORS MEETING

(OPEN TO THE PUBLIC)

MONDAY, JUNE 3, 2019, 6:00-8:25 P.M.

NORTH CAMPUS — SECONDARY LIBRARY CONFERENCE ROOM (TITAN ROOMS A AND B, 1ST FLOOR)

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

MINUTES

	Allocated Time/Start Time
I. Call to Order (6:00)	1 min (6:00) (6:00)
<ul style="list-style-type: none">The Chair (Mr. Moulton) called the meeting to order at 6:00 pm	
II. Pledge of Allegiance/Mission/Roll Call	2 min (6:01) (6:01)
<ul style="list-style-type: none">Roll call: (Mr. Bennett; Here // Mrs. Goin; Here // Dr. Jennings; Absent// Ms. Littleton; Here, On the phone// Mr. Moulton; Here // Mr. Rudder; Here// Mrs. Van Vleet; Here) A quorum was present.	
III. Approval of Agenda	2 min (6:03) (6:02)
<ul style="list-style-type: none">Motion: Mr. Rudder moved to approve the agenda and was seconded.Discussion: None<u>Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Bennett: Yea // Mrs. Goin; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea // Mrs. Van Vleet; Yea)</u>	
IV. Celebrate TCA	5 min (6:05) (6:03)
Action: (Sojourner/Jolly)	
Motion: (Info)	
Rationale: to highlight accomplishments of TCA students, staff, and parents	
<ul style="list-style-type: none">This month we celebrated the highlights in the year-end issue of the Palmarium newsletter which highlighted the following:<ul style="list-style-type: none">Student and staff accomplishments (Academic, Athletic, Performing Arts, etc.)TCA's philanthropy projectsSchool-wide staff book studiesOur partnership with Dr. MayfieldTCA DaySenior Breakfast speaker Michelle Drake's recent speechVirtuous Character Article by Dorothy SimpsonThis issue summarizes what TCA does all year to grow students in mind, body and spirit	
V. Comments from the Audience (Audience members have 5 minutes to address the Board)	5 min (6:10) (6:07)
(NOTE: Per procedural rules if more than one person is speaking on the same topic we request that one or two specific spokespersons speak on behalf of the group)	
<ul style="list-style-type: none">There were no comments from the audience.	
VI. Comments from the Board of Directors	5 min (6:15) (6:08)
<ul style="list-style-type: none">Mrs. Van Vleet thanked Bob Swanson for his service to the Board.Mr. Rudder met a TCA graduate working on his home as a master carpenter. The point being TCA prepares our students to be more than just college-bound; many enter the trade fields.	
VII. Board Development (Sun Shine Laws/Open Meetings)	10 min (6:20) (6:13)
Action: (Miller)	
Motion: (Info)	
Rationale: to keep up to date with legislative actions that could affect charter schools and to reinforce good practices of effective school boards	
<ul style="list-style-type: none">Mr. Miller highlighted some of the main Sunshine Law rules:<ul style="list-style-type: none">Board speaks with one voice	

- Giving notice for Board Meetings, Working Sessions, and Special Sessions
- Role of the Chair of the Board has more responsibilities but no more authority
- Importance of using TCA e-mails instead of private e-mails to conduct TCA business
- Using committees to get work done

- VIII. Report of the President & Cabinet Spotlights** 15 min (6:30) (6:29)
- Action: (Sojourner)
 Motion: (Info)
 Rationale: to highlight cabinet activities (Pres., Ops, Academic Services, HR, and Advancement).
- Dr. Sojourner, highlighted two items from his report:
 - TCA is not like other schools
 - Graduation is a big deal (parent involvement, calling back a high school professor that had left TCA to give the graduation speech, Capping ceremony (meaningful speech), TCA college advisor gave the CP graduation speech
 - We have hosted the FBI's active shooter training at the North Campus
- IX. Consent Agenda** 2 min (6:45) (6:33)
- Board Directed items to be removed from Consent Agenda:
 Motion: (Vote) to file the Consent Agenda
- A. Finance (VanGambleare)
 1. April Financials
 - B. Board Strategic Calendar Update
 - C. SAC Minutes
 1. North Elementary, May 14, 2019
 - **Motion: Mr. Rudder moved to approve the Consent Agenda and was seconded.**
 - Discussion: None
 - **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Bennett: Yea // Mrs. Goin; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea // Mrs. Van Vleet; Yea)**
- X. Minutes: May 13, 2019** 3 min (6:47) (6:34)
- Action: (Swanson)
 Motion: (Vote) to approve the minutes for the April 9, 2019 Board Meeting
 Rationale: to review and approve the minutes
- **Motion: Mr. Rudder moved to approve the Minutes for May 13, 2019 and was seconded.**
 - Discussion: None
 - **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Bennett: Yea // Mrs. Goin; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea // Mrs. Van Vleet; Yea)**
- XI. Discussion Agenda Items**
- A. Items removed from Consent Agenda
 - B. Cabinet Level Reports
 1. **Annual Charter Review** 10 min (6:50) (6:41)
 Action: (Tubb)
 Motion: (Vote) to approve the ASD20-TCA Charter Contract for 2019-2020
 Rationale: to review and amend and approve the Charter between TCA and ASD20
 - **Motion: Mrs. Goin moved to approve the ASD20-TCA Charter Contract for 2019-2020 and was seconded.**
 - Discussion: Mr. Tubb noted that both TCA's and ASD20's legal representatives have reviewed the Charter and are satisfied with the outcome
 - **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Bennett: Yea // Mrs. Goin; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea // Mrs. Van Vleet; Yea)**
 2. **Budget Approval for 2019-2020** 5 min (7:00) (6:46)
 Action: (VanGambleare)
 Motion: (Vote) to approve the 2019-2020 TCA School Budget
 Rationale: to review and amend the budget for the 2019-2020 school year
 - **Motion: Mr. Rudder moved to approve the 2019-2020 TCA School Budget and was seconded.**
 - Discussion: None
 - **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Bennett: Yea // Mrs. Goin; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea // Mrs. Van Vleet; Yea)**
 3. **Annual Character Report** 15 min (7:05) (6:51)
 Action: (Jolly)
 Motion: (Info)
 Rationale: to review data-driven character education measures from the past year

- Wes Jolly, Director of Academic Services, reported on our character education program at TCA.
- Character remains one of the “best things about TCA” as reported on our Parent Survey.
 - Mr. Jolly reviewed the 12 indicators of a robust culture that an effective character program provides at TCA
- Mr. Jolly presented multiple measurable areas that indicate our K-12 efforts are effective and comprehensive at helping develop exemplary citizens with virtuous character.

Break (7:30)

C. Board Level Reports

1. Annual Board Evaluation Action Plan

5 min (7:20) (7:40)

Action: (Moulton)

Motion: (Info)

Rationale: to review the results of the Board Self Evaluation

- The Board reviewed the results of its self evaluation and is focused on the following items:
 - Continue to be engaged at TCA schools
 - Continue to be on the lookout for Board Candidates
 - Continuing to make decisions based on the fundamentals of TCA’s Mission, Vision, and Core Values

2. Adopt a School Discussion/Adoption

10 min (7:25) (8:00)

Action: (Board)

Motion: (Vote/Discussion) to approve the Adopt A School Board Member assignments for 2019-2020

Rationale: to review Board Adopt a School Program and assign schools

- In an effort to be as connected as possible with the TCA community – and to build an appreciation for the variety of events, programs, and accomplishments that each of our seven schools provide – our Board Directors will connect with the following schools for the next school year:
 - College Pathways – Terence Andre
 - Cottage School – Tim Hannan
 - Central Elementary – Rich Bennett
 - East Elementary – Peggy Littleton
 - North Elementary – Teri Goin
 - Junior High School – Rob Moulton
 - High School – Jeff Rudder

3. Finalize July 15, 2019 Board Working Session Agenda

10 min (7:35) (8:22)

Action: (Moulton)

Motion: (Discussion/Vote) to approve the July 15, 2019 Board Working Session Agenda

Rationale: to review and approve July 15 Board Working Session Agenda

- Nothing was changed to the July 15 Board Working Session Agenda

4. Appreciation Committee Annual Report

5 min (7:45) (8:33)

Action: (Van Vleet/Littleton)

Motion: (Info)

Rationale: to review appreciation at TCA

- Mrs. Van Vleet and Ms. Littleton reviewed the many ways each TCA school is supporting and appreciating our teachers and staff
- The Board discussed if there are any guidelines for the schools to follow or expectations the Board has set
 - Reporting is best left up to the schools as each appreciates teachers in different way

5. Training Committee Annual Report

5 min (7:50) (8:38)

Action: (Rudder)

Motion: (Info)

Rationale: to review new Board Member training provided by the Board

- Mr. Rudder and Mr. Moulton will be meeting with the new Board Members on June 10 to begin their training.

D. Board Communication

5 min (7:55) (8:39)

Action: (Bennett)

Rationale: to develop and approve of communication update to community and to update the Board on e-mail traffic and distribution

- Palmarium
- Character Report
- Adopt a School Representatives

E. Closing Comments from the Board

5 min (8:00) (8:41)

- Mrs. Goin thanked Mr. Jolly for all the work that went into the Character report.

F. Future Board Agenda Items

1. TCA Board Offsite Working Session (Strategic Plan/President’s Goals), Info, July, Moulton

2. Annual Meeting (Seat New Board Members, Board Officer Elections, Board Picture), Vote, Aug, Board Chair
3. Hail and Farewell to Board Members, Aug, Board Chair
4. Charter Review (Signed Copy for Records), Aug, Tubb
5. Strategic Plan Annual Review, Vote, Aug, Board Chair
6. Board Agreement Signing/Conflict of Interest Disclosure/Executive Session Confidentiality Statement, Aug, Board Chair
7. Board Committee Chair Assignment, Info, Aug, Board Chair
8. Annual Giving, Stewardship Report/Fundraising Plan for New Year, Info, Aug, Simpson/Sojourner

G. **Executive Session (President Annual Evaluation and Compensation Determination)** 20 min (8:05) (8:42)

Action: (Moulton)

Motion: (vote) to move into executive session pursuant to C.R.S. 24-6-402 (4)(f) President Annual Evaluation

Rationale: to give annual feedback to the TCA President and determine compensation

- **Motion: Mr. Moulton moved to enter executive session pursuant to C.R.S. 26-6-402 (4) (f) President Annual Evaluation and was seconded.**
- Discussion: Dr. Sojourner entered executive session with the Board.
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Bennett: Yea // Mrs. Goin; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea // Mrs. Van Vleet; Yea)**

XII. **Adjournment** (Approx. 8:25 p.m.)

(8:25) (9:04)

- **Motion: Mr. Moulton moved to adjourn the meeting and was seconded.**
- Discussion: Dr. Sojourner entered executive session with the Board.
- **Vote: By a roll call vote of 6-0 the Board approved the motion. (Mr. Bennett: Yea // Mrs. Goin; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea // Mrs. Van Vleet; Yea)**

Rich Bennett
TCA Secretary